May 19, 2025

## KnoxBox Ordering Instructions-Residential - "HOMEBOXES" #1501

All orders must be processed through the website with the use of a credit card.

Go to <u>www.knoxbox.com</u>.

- Click on the red "Buy" box at the top right. A window will appear.
- Choose the state of Massachusetts from the drop-down menu. Click on "Local fire department/agency" and begin to type in "East Bridgewater Fire Dept." When it appears, click on it. Then click "Search".
- Select the second of the two choices: "East Bridgewater Fire Dept. Residential Use Only Homeboxes."
- Under "Products," select "Residential KnoxBoxes" from either the "Categories" drop-down menu or the Icon/picture.
- One product will appear, the **Knox HomeBox #1501**. This is the model chosen by the East Bridgewater Fire Department for residential use. Click on "View", then enter the address and phone number where the box will be installed/used. Click "Submit".
- Check the box confirming the correct fire department.
- Click "Add to Cart".
- You will now be directed to create an account for the website as a "New Customer".
- Once you've created an account, go to the Cart at the top of the page. Click "Checkout" at the bottom right of the page.
- From here, you will be prompted to enter billing and shipping information. The site will calculate the shipping cost and applicable tax.

Once you receive the lock box, call the East Bridgewater Fire Department at 508-378-2071, and we will make arrangements to assist you in installing the lock box. *If you do not have a computer or do not feel comfortable ordering online, please call us to set up an appointment and we will assist you in ordering through a Fire Department computer.*